

**RULES AND PROCEDURE**  
**ANNUAL GENERAL MEETING OF SHAREHOLDERS**  
**PT BANK CENTRAL ASIA Tbk (the "Company")**  
**Wednesday, 12 March 2025**

**I. General provisions**

1. The Annual General Meeting of Shareholders (the "**Meeting**") will be conducted in the Indonesian language.
2. Any shareholder or their proxy who arrives at the Meeting after the registration period has closed, their votes will not be counted and/or they will be deprived of the right to ask questions or express opinions at the Meeting. The shareholder or shareholder's proxy may, nevertheless, participate in the Meeting as an invitee.
3. Any shareholder or their proxy who has arrived at the Meeting venue but is unable to enter the Meeting room due to limited room capacity may still exercise their rights by electronically attending the Meeting or granting power (to attend the Meeting and cast a vote on each Meeting agenda item) to an independent party designated by the Company (a Representative of the Company's Securities Administration Bureau) by completing and signing a written Power of Attorney provided by the Company at the Meeting venue.

**II. Quorum for Attendance**

Under the provisions of Article 86 paragraph 1 of Law Number 40 of 2007 (the "**Company Law**"), Article 41 paragraph 1 letter a of Regulation of the Financial Services Authority Number 15/POJK.04/2020 on the Planning and Conduct of the General Meeting of Shareholders of Public Limited Companies (the "**OJK REG ON GMS**") and Article 23 paragraph 1 letter a of the Company's Articles of Association, the Meeting is valid and therefore may be validly conducted and may adopt binding resolutions if the Company's shareholders representing more than 1/2 (one-half) of the total outstanding shares of the Company with valid voting rights are present and/or represented at the Meeting.

**III. Procedure for Asking Questions and/or Expressing Opinions:**

1. The shareholders or their proxies that physically attend the Meeting may ask questions and/or express opinions, subject to the following provisions:
  - a) The shareholders or their proxies submit the questions and/or opinions in writing by completing a form, which will be provided to all the shareholders or their proxies before they enter the Meeting room, and the form must be completed with the shareholder's name, the number of shares owned/represented, the email address, as well as the questions and/or opinions to be asked or expressed; and
  - b) The shareholders or their proxies can submit the questions and/or opinions by raising their hands and submitting the form to the Meeting helpers when the

- Chairperson of the Meeting gives all the shareholders or their proxies the opportunity to do so before voting on the relevant agenda item takes place.
2. The shareholders or their proxies that electronically attend the Meeting may ask questions and/or express opinions, subject to the following provisions:
    - a) The questions and/or opinions are submitted in writing through the chat feature in the “Electronic Opinions” column on the E-Meeting Hall screen of the eASY.KSEI application as long as the “General Meeting Flow Text” column is still displaying “Discussion started for agenda item no. [ ]”. The Company will disable the “raise hand” and “allow to talk” features in the Zoom webinar on the AKSes facility.
    - b) When asking a question, a shareholder or their proxy must provide information on the shareholder’s name, the number of shares owned/represented, and the shareholder’s email address.
  3. Only the shareholders or their legitimate proxies that physically or electronically attend the Meeting are entitled to ask questions and/or express opinions in writing on the Meeting agenda item under discussion.
  4. The questions asked and/or opinions expressed must have a direct bearing on the Meeting agenda item under discussion.
  5. The Company has the right to not answer any question that is not have a direct bearing on the Meeting agenda item under discussion and raised without the shareholder’s name and the number of shares owned/represented.
  6. To give a fair opportunity to all shareholders, each shareholder or the shareholder’s proxy that physically or electronically attends the Meeting may only ask and/or express a maximum of 3 (three) questions/opinions.
  7. If several questions are related or about the same thing, the questions will be answered together.
  8. The Company will do its best to answer the questions in the order in which they are received.
  9. To ensure the Meeting runs more effectively and efficiently, the Chairperson of the Meeting has the right to decide whether the questions will be answered immediately (orally) or in writing.
  10. To ensure the Meeting runs more effectively and efficiently, the duration of the question-and-answer session for each agenda item is limited to a maximum of 10 (ten) minutes.
  11. The questions that have not been answered directly (orally) will be answered in writing within 3 (three) business days after the date of the Meeting. The Company will send the response to the email address provided by the shareholder or their proxy in the form provided for submitting questions or through the chat feature in the “Electronic Opinions” column on the E-Meeting Hall screen of the eASY.KSEI application. If the shareholder or their proxy does not provide an email address, the Company’s response will be sent by mail to the shareholder’s address as recorded in the Company’s Register of Shareholders.

#### **IV. Procedure for Voting and Vote Count**

1. The vote count will be carried out according to the provisions of the Company Law, the OJK REG ON GMS, Regulation of the Financial Services Authority No. 16/POJK.04/2020 on the Conduct of Electronic General Meetings of Shareholders of Public Limited Companies and the Company's Articles of Association, namely as follows:
  - a) The Meeting resolutions shall be adopted by means of deliberation for consensus;
  - b) If the Meeting cannot adopt a resolution by deliberation for consensus, the resolution will be adopted by voting. During the voting, the shareholder or the shareholder's proxy will have the right to cast their votes as AGREE, DISAGREE, or ABSTAIN on each meeting agenda item of the Company;
  - c) Any resolution on a proposal put forward at the Meeting shall be valid if approved by more than 1/2 (one-half) of the total votes present and/or represented at the Meeting;
  - d) Under the provisions of Article 47 of the OJK REG ON GMS, any shareholders that ABSTAIN shall be deemed to cast the same votes as the majority votes cast by the shareholders at the Meeting.
2. Voting by the shareholders or their proxies that physically attend the Meeting shall be done under the following procedure:
  - a) The Chairperson of the Meeting will ask the shareholders or their proxies that DISAGREE or ABSTAIN on the relevant proposal to raise their hands and submit their ballots to the Meeting helpers;
  - b) If a shareholder grants power to a proxy but casts votes through eASY.KSEI, the votes that will be counted are those cast by the shareholder through eASY.KSEI, and therefore the shareholder's proxy need not raise their hand and submit the ballot to the Meeting helpers;
  - c) The shareholders or the shareholders' proxies that do not raise their hands to submit the ballots containing votes of DISAGREEMENT or ABSTENTION on the relevant proposal shall be deemed to have approved the relevant proposal without the Chairperson of the Meeting having to ask each of the shareholders or the shareholders' proxies to raise their hands to indicate agreement;
  - d) For the vote count, the Meeting helpers will scan the barcodes on the ballots containing votes of DISAGREEMENT and ABSTENTION, which have been submitted to the Meeting helpers;
  - e) The shareholders or the shareholders' proxies that have registered their attendance but leave the Meeting room without reporting to the registration staff before the close of the Meeting will be deemed to be present at the Meeting and approve the proposals put forward at the Meeting.
3. Voting by the shareholders or their proxies that electronically attend the Meeting through the eASY.KSEI application shall be done under the following procedure:

- a) The voting process takes place through the eASY.KSEI application on the E-Meeting Hall menu, Live Broadcasting submenu;
  - b) The shareholders that are present or have granted e-proxy in the Meeting through eASY.KSEI but have not cast their votes will have the opportunity to cast their votes during the voting period determined by the Company through the E-Meeting Hall screen in the eASY.KSEI application;
  - c) During the electronic voting process, the status "*Voting for agenda item no [ ] has started*" will appear in the '*General Meeting Flow Text*' column;
  - d) The time allocated for direct e-voting through the eASY.KSEI application is a maximum of 2 (two) minutes;
  - e) The shareholders that have cast their votes before the Meeting starts and the shareholders or their proxies that have registered through the eASY.KSEI application on the date of the Meeting will be deemed to have validly attended the Meeting even though they do not follow the Meeting until the end for any reason;
  - f) If the shareholder or their proxy fails to cast any vote until the Meeting status shown in the '*General Meeting Flow Text*' column changes to "*Voting for agenda item no [ ] has ended*", the shareholder or their proxy will be deemed to ABSTAIN on the relevant Meeting agenda item.
4. Subsequently, the votes cast by the shareholders or their proxies either physically or electronically will be counted by the Company's Securities Administration Bureau and then verified by a Notary as an independent public official.
  5. The Chairperson of the Meeting will ask the Notary to report the outcome of the vote count for each agenda item of the Meeting.

## **V. GMS Video Streaming**

1. The shareholder or the shareholder's proxy that has registered attendance in the eASY.KSEI application by no later than 11 March 2025, 12:00 WIB (Western Indonesia Time) can view the ongoing Meeting through a Zoom webinar ("GMS Video Streaming") by accessing the eASY.KSEI application.
2. The participants' ability to access the GMS Video Streaming will be determined on a first-come, first-served basis since the capacity is limited to 500 (five hundred) participants.
3. The shareholders or their proxies that cannot view the ongoing Meeting through the GMS Video Streaming will still be considered as validly attending the electronic Meeting and their share ownership and votes will be taken into account in the Meeting as long as their attendance at the Meeting is duly registered in the eASY.KSEI application.
4. Any shareholder or their proxy that views the ongoing Meeting through the GMS Video Streaming but fails to register their electronically attendance in the eASY.KSEI application will not be counted in the attendance quorum for the Meeting.

5. To get the best experience in using the eASY.KSEI application and/or the GMS Video Streaming, the shareholders or their proxies is advised to use the Mozilla Firefox browser.

## **VI. Miscellaneous**

1. During the Meeting, the shareholder or the shareholder's proxy that physically attends the Meeting is kindly requested to:
  - a) switch off their mobile phone and/or any other communication device or put it in silent mode;
  - b) not chat with fellow Meeting participants to avoid distractions in the Meeting;
  - c) not cut in on/interrupt others;
  - d) sit as directed by the Meeting helpers;
  - e) wear a mask during the Meeting if they are not in good health; and
  - f) promptly leave the Meeting premises immediately after the Meeting concludes.
2. The Meeting helpers have the right to do anything necessary, including but not limited to not allowing the shareholder or their proxy to enter other rooms outside the Meeting premises.

**PT Bank Central Asia Tbk**

Board of Directors